



The
Street Fair
COLLEGE
of the
DESERT
ALUMNI ASSOCIATION

2023-2024 DAILY RENTAL PROCESS

We will now be doing daily bookings in advance only, please follow the steps below to make your advanced daily booking! We are now accepting daily bookings for the entire season.

1. **Complete Daily Rental Application and email over additional documents** by the Wednesday before the weekend you wish to participate! All documents can be sent to ichapman@collegeofthedesert.edu

-**Application:** www.codaastreetfair.com under rental info tab

-**California Resale Permit** A copy of the vendor's valid permit with the business address designated as: 43-500 Monterey Avenue, Palm Desert, California 92260 The Board of Equalization can be contacted at 760-770- 4828.

-**Liability Insurance** The policy must name College of the Desert and COD Alumni Association as additional insured. We no longer offer a daily insurance option; you must get your own policy ahead of time and BRING A COPY FOR US TO KEEP EACH DAY. Daily Policies can be purchased ahead of time directly through Shahinian for \$20/day.

- **Food Vendors:** Please apply at least 1 month in advance. We have limited availability for food booths.

2. **Invoice** will be emailed and must be paid by 5pm on Thursday of the weekend prior to your selling date. Rental Fee is \$100/day.

3. **Space will be assigned** by Friday evening

4. **Day of Event** you will report to your assigned space by 7am and be setup by 8am!

-Once payment has been made for an event, there are no refunds or transfers of payment for another date.

Please read the full Rules and Regulations for all details on the market!